



Middle Atlantic Council Painting & Decorating Contractors of America

65th Annual Convention & Trade Show
November 6-8

VALLEY FORGE CASINO RESORT
KING OF PRUSSIA, PENNSYLVANIA

EXHIBIT BOOTH CONTRACT



(Please print or type)

Name of Exhibiting Firm: _____

Contact Person: _____ email _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Cell: _____

TRADE SHOW—THURSDAY, NOVEMBER 7, 2019

Booth Space Rental: \$750.00 per 8' x 8' booth

Booth Space Request: 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Your 8' X 8' exhibit space will include: One 6'x24" covered table, one one-line exhibit sign, two side chairs and one waste basket. **If you will need electricity for your booth, please check here _____ . Please add \$50 for electricity.**

FIRM NAME AS IT SHOULD APPEAR ON BOOTH SIGN:

Products or service to be exhibited: _____

I agree to the conditions, rules and regulations as set forth in the contract and I agree to pay the sum of \$750.00 (\$800 with electricity) for each booth reserved. **THIS CONTRACT MUST BE SIGNED and sent with PAYMENT IN FULL TO MAC PDCA to secure the booth(s) requested above by June 30, 2019.** I understand that I must comply with the Rules and Regulation of this show. I acknowledge that I have read, understand and will abide by the rules and regulations on the reverse side of this contract. This form must be signed and mailed to the MAC PDCA Office to validate this contract.

Signed: _____

Credit Cards or checks accepted.

Please return the completed form with payment to

Middle Atlantic Council - Painting & Decorating Contractors of America

Anita Dallas, Trade Show Manager

4211 Peakview Court, Fairfax, VA 22033

Phone: 703-378-4455 Fax: 703-378-4410 Email: macpdca@cox.net

VISA/MASTERCARD/DISCOVER/AMEX accepted

CARD NUMBER _____ Expiration Date: _____ Security Code: _____

Signature: _____

Rules and Regulations

1. Middle Atlantic Council Painting & Decorating Contractors of America (MAC PDCA) agrees to furnish a draped booth and exhibit sign bearing the name of the exhibitor.
2. An exhibitor may only display products or services sold by him in his regular course of business. Only products or services pertinent to or closely related to the theme of the show will be permitted.
3. All materials used in booths for decoration shall be approved, flame-proof type. Exhibitors wishing to use helium or other flammable materials must contact the fire department in the proper city and be in compliance with the city's fire code.
4. MAC PDCA will retain the right to change the show date specified, should factors beyond our control necessitate such change.
5. Exhibitors are encouraged to offer drawings, souvenirs, etc., but no exhibitor may advertise or distribute tickets for prizes or giveaways which are contingent upon a purchase or conduct any other promotions with obligations imposed. All sound-making equipment shall be maintained at a level acceptable to show management.
6. All exhibits must be in order and all packing cartons and trash removed by the opening of the show.
7. No booth will be permitted to protrude into adjoining booths or the aisles and no booth shall be constructed greater than 8' in height, without prior written approval.
8. MAC PDCA will not provide guard service in excess of the normal show schedule unless by prior written agreement, and management will not be responsible for nor will guarantee the exhibitor against loss of any kind, including weather damage or acts of God.
9. MAC PDCA reserves the right to alter or relocate booth position for whatever reason management deems necessary.
10. Exhibitor agrees to indemnify and hold harmless show sponsor, their agents and employees, fees, fines, penalties, suits, proceedings, actions and causes of action of any kind and nature arising or growing out of in any way connected with exhibitor's activities on the property of the show.
11. Exhibitor agrees to keep and leave their exhibit space in a clean and orderly fashion and to provide all required janitorial services within the vicinity of their exhibit space. Exhibitor is financially responsible for any damage to the premises or equipment there-in by exhibitor, his agents or employees.
12. Exhibitor agrees to abide by all federal, state, city, and show regulations. All rules and regulations added by the sponsor through written notice will be adhered to. Sponsor reserves the right to discontinue any exhibit in violation of such rules and regulations and to terminate this contract, with or without cause at any time during the term hereof. No refund in booth space will be made to any exhibitor who is asked to leave the show because of illegal operations or violation of rules and regulations, nor shall the sponsor be liable for any expenditures attendant to such termination. Sponsor will not be obliged to refund any part of the exhibit fee should the exhibitor cancel for any reason after signing exhibitor contract.
13. Exhibit booths will be available for set-up time (to be announced by MAC President or Secretary).
14. Exhibit booths will be open for visitation Thursday, November 7 between 1:00 and 4:00 p.m.
15. Exhibit booths must be cleared by 6:30 p.m., Thursday, November 7, 2019.
16. MAC PDCA reserves the right to reject any application.

Please initial that you have received and understand the Rules and Regulations. _____